

Minuteman Household Hazardous Products Committee Meeting Minutes

**Lexington Department of Public Works
201 Bedford Street
Lexington, MA**

Tuesday, April 7, 2015

The meeting of the Minuteman Hazardous Products Facility Committee was called to order at 2:34 PM by Faye Andrews, Chair, in Room 221 at the DPW building in Lexington.

Present: Eileen Zubrowski, Waltham; Faye Andrews (Chair), Bedford; Kristel Bennett, Watertown; Gerard Cody, Robert Beaudoin, Betty Ann Racioppi, Kerry Weaver, Lexington; John Wilson (Fire Chief), Lexington; Charlotte Milan, Arlington; Angela Braun, Belmont; Rod Robison, Concord; Elaine Carroll, Lincoln; Deborah Rosati, Watertown; Mary Beth Calnan, Belmont; Wesley Chin, Belmont

Minutes: The minutes from the November 4, 2014 meeting were reviewed and approved.

Fire Chief John Wilson request & Emergency Precautions: Chief Wilson requested that residents be instructed not to bring smoke detectors and fire extinguishers to the Lexington Fire Station. Chief Wilson informed the committee that Home Depot accepts ionization-type smoke detectors.

The subject of flares and cylinders was discussed but no decision regarding protocol was reached. Both will be discussed further at a future committee meeting.

Seth will contact the State Haz Mat Team if needed should any residents bring unstable / explosive materials (i.e. radioactive material) that is beyond typical household hazardous waste. Clean Harbors will set the material aside in a designated container for the State Haz Mat Team rather than sending the material home w/ resident. Clean Harbors would also alert the Lexington Fire Dept. in such a situation.

Site Operations Update:

Kerry Weaver mentioned there is plenty of space up top in the u turn area.

Kerry's cell # is 781 953-7776. The compost site phone # is: 781 860-7004. If a resident needs to exit the event in a hurry, Kerry should be contacted for assistance.

There will now be six "white sheet" towns rather than three: Arlington, Bedford, Belmont, Lexington, Waltham, Watertown. It was discussed that the addition of three more communities on the white sheets may potentially slow traffic at the site. If necessary (to maintain traffic flow / prevent backup), it is permissible for volunteers to circle the town and date on the white sheet and instruct residents to fill in their name and address (if resident has a pen).

The white sheet and one-page instruction sheet has been updated by Elaine Carroll and to include this change and will be utilized effective 4/18/15.

Solar Update:

Rob mentioned the solar agreements have not yet been signed but that there has been active discussion regarding solar at the Minuteman site and the solar project will be moving forward. There are two proposed canopies for the site. Rob distributed copies of a preliminary draft of a canopy. Solar will be discussed further at future MHPC meetings. Rob also distributed a newspaper article entitled "Lexington solar project moves forward."

Gerry Cody suggested that an architect who has previous experience with solar installations at hazardous waste facilities be consulted with.

Faye will research the info that Charlotte provided pertaining to three hazardous waste facilities that have been equipped with solar.

Seth will sketch a plan to include two lines rather than the usual one line (for underneath the proposed canopy).

2015 MHP Budget. Rob suggested an annual operating budget of \$180,000 which would be consistent w/ Lexington's FY15 Town Budget & revolving account. This was approved.

Clean Harbors. Seth reported that there are no changes anticipated regarding Clean Harbors operations at the site (other than CH calling the State Haz Mat Team directly should there be a need to).

Next Step Living / Vote Regarding Distribution of Literature. The committee voted not to allow third parties to distribute literature at hazardous waste collection events at 60 Hartwell Ave. This does not apply to the Town of Lexington, including its various departments (i.e. DPW, BOH, etc.). Faye will contact Next Step Living and inform them that it is no longer permissible for them to distribute literature at hazardous waste collection events at 60 Hartwell Ave.

The Meeting Schedule for the remainder of the year is as follows:

5/5
6/9
7/7
8/4
9/8
10/6
11/3

Items for Discussion at 5/5 MHP meeting. The following items will be placed on the agenda for the next meeting on 5/5:

Bicycle policy
Chelmsford status
Idling

The meeting was adjourned at 3:55 PM.